

WATERHOUSES MEDICAL PRACTICE
PATIENT PARTICIPATION GROUP

Minutes of the PPG Meeting held on Wednesday, 7th October 2015 at 1.00pm

Present: PPG Members – Mrs CH
 Practice Staff – Mrs Kate Robotham (Practice Manager/Vice-Chair) and
 Michelle Wilton (PPG Secretary)

1) Welcome and Introductions by the Chair/Vice-Chair

2) Apologies: Due to the last minutes of 1st July 2015 being delayed, it was believed that the date of the next meeting hadn't been confirmed, hence only one member (Mrs CH) attended. Michelle apologised for this but due to work commitments and covering for staff over the summer holidays and due to sickness, unfortunately, some of her dedicated PPG admin time had had to take a 'back seat'.

3) Minutes of the last Meeting: Kate briefly went through the last minutes and it was agreed that these were a true record of the last meeting. Although, this will also be raised at the next meeting of the PPG.

4) Matters arising:

a) To keep the meeting brief with only 1 member in attendance, Kate outlined the main items current at present.

b) Practice Plans – Kate reported that the plans had been drawn up for the extension and we were currently involved with Peak Park Planning. There are some amendments and provisions to the plans already been made such as the removal of the uPVC windows on the existing building to fall in line with those of the new build. The roof tiles have to be Staffordshire Blue tiles and the corning of the building walls having to conform to Peak Park requirements (similar to the domestic dwellings on Manifold Close and Portland Place houses behind the Surgery). We are of course, looking forward to the work starting and Kate stated that NHS England are taking into account the changes which need to be incorporated into the plans and hopefully will increase the funding accordingly.

c) Public Health Event with PPG involvement. Sharon Walford, our Clinical Support Assistant had attended a Dementia Awareness Course and she reported that the Course Tutor/Speaker was extremely good and the course content was excellent. She thought that if we could get him involved here, that it would be good for patients and staff alike. Kate said that she would try and contact this man to see if he would be happy to come to give a talk – at the Community Hub, day or evening? Refreshments could be provided etc. As far as Staff were concerned, this could help with their 'continuing professional development' (CPD) files and go a long way towards us becoming a 'Dementia Friendly' Practice. Because we needed to get involvement from the PPG, Mrs CH says that she agreed wholeheartedly towards this goal. Action – Kate/Michelle

5) Date and Time of Next Meeting – Wed, 18th November 2015 at 1.00pm

PLEASE NOTE – NEXT MEETING changed to Wednesday, 2nd December 2015 at 1.00pm due to Kate's other commitments until the first week in December.

PPG Members who are happy to be contacted by Patients

Mrs Annis Hall – Tel: 01538 309922
Mrs Bridget Johnson – Tel: 01538 266373
Mr Malcolm Robinson – Tel: 01538 304322